

# CONTRACT OF ENROLLMENT

(One per family) Keizer Campus



Names of all children attending Crosshill Christian School (CCS) (oldest to youngest):

1) \_\_\_\_\_ 3) \_\_\_\_\_  
Student Grade Student Grade

2) \_\_\_\_\_ 4) \_\_\_\_\_  
Student Grade Student Grade

I/We the undersigned parent(s) or legal guardian of the child(ren) listed above do hereby agree to the following guidelines, terms, and conditions:

## Continuous Enrollment

1. Student(s) will be considered enrolled for the following year unless written notification of non-return is received at the school by stated deadline or student has graduated.
  - a. The non-return deadline will be February 28th each year.
  - b. Written notification of non-return can be completed using the "Change of Enrollment Form".
  - c. The Continuous Enrollment Tuition Deposit is required for every returning student and will be billed over the 3 months of March, April, and May. Families with FACTS accounts will have this payment applied to their FACTS account in February and applied in three automatic payments (March, April, May).
2. If notification of non-return is received after the February deadline, the entirety of the Continuous Enrollment Tuition Deposit will be surrendered as it is NON-REFUNDABLE and NON-TRANSFERABLE.
3. New students from current families will need to fill out a New Student Application before February 28th, and the New Student Application Fee will be added to their FACTS account.
4. The payment plan selected will continue in future years unless family notifies school they would like to select a different option.
5. Any unpaid year-end balances; i.e. tuition, book damage fee, unreturned library books, milk/juice/lunch charges, etc. will need to be paid in full in order for students to be allowed to start school or fall athletics the next school year.

## Agreement of Philosophy & Policy

I/We have read the entire Crosshill Christian School handbook and have read it to and/or discussed it with our child(ren) and agree to support the school staff and the policies outlined in this handbook. We fully endorse the Christian philosophy of education which is pre-eminent and foundational to all teaching my child(ren) will receive at Crosshill Christian School. The school reserves the right, within its sole discretion, to refuse admission of an applicant if the home environment appears counter to the school's mission and values.

## Tuition Payment

I/We understand that unless paid in advance, tuition payments are due and payable according to the FACTS Tuition Management (FTM) plan. The first payment is due in July and the final payment is due in May. If the tuition is not paid on time, a late notice will be sent and a late fee will be billed to the account by FTM. If an account becomes more than one month past due, I understand that my child(ren) will be dismissed from school until the balance is paid or satisfactory arrangements have been established. All accounts must be paid in full before report cards or test results will be issued.

## Withdrawal Notice

I/We agree that should I need to withdraw my child(ren), whether before the school year begins or during the year, I will notify the school by completing a Change of Enrollment Status which will be effective when such notice is delivered to the school office. I understand that if I withdraw my child the application fee is **non-refundable** even if course offerings change. If I submit a Change of Enrollment Status after August 1st, I understand I will be financially responsible for 30 days of tuition after the Change of Enrollment Status was delivered to the school office, including each month's tuition during the period my child(ren) was/were enrolled in classes.

## Consent for Photos/Likeness Usage

I/We give permission for my child(ren)'s photographs and likeness to be included in composite class pictures, school publications and advertising, social media and on videos of school productions/activities (More on back)

**Attendance**

I/We agree to cooperate with Crosshill Christian School by seeing that my child is PUNCTUAL and REGULAR in attendance.

**Transportation Permission**

I/We give permission for my child(ren) to take part in all school activities, including school-sponsored trips away from school premises but under school supervision, and absolve the school from liability to me or my child because of any injury to my child at school or during any school activity. I understand that Crosshill Christian School is not liable for accidents or injury due to children traveling in carpools to and from school or field trips.

**Medical**

I/We give the school permission, in case of emergency, to provide or obtain appropriate medical help for my child.

**Academic**

I/We agree to help my child with homework when necessary and cooperate with the academic goals of the school. It is the aim of Crosshill Christian School to see each child reach his/her maximum potential in academic achievement and to experience consistent progressive growth in all areas of learning. Therefore, I agree if my child, through lack of effort on his/her part and/or through learning difficulties does not maintain satisfactory progress, it may be necessary to place such students on academic probation so that the school and I may closely evaluate and monitor their efforts and progress. If these efforts are unsuccessful, the student may be required to withdraw from CCS.

**Cooperation**

I/We agree to have a cooperative spirit and promote unity by supporting school staff and programs as a condition to continue at Crosshill Christian School.

IN AGREEMENT WHEREOF, the parties hereto have signed this contract on the \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**PARENTS:**

\_\_\_\_\_

Father/Guardian's Signature

\_\_\_\_\_

Print name of Father/Guardian

\_\_\_\_\_

Mother/Guardian's Signature

\_\_\_\_\_

Print name of Mother/Guardian

\_\_\_\_\_

Financially Responsible Party(ies) (if not parents/guardians)

\_\_\_\_\_

Print name of Financially Responsible Party(ies)